



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning & Infrastructure Policy Development Advisory Group

Tuesday, 27th June, 2023 at 5.30 pm

Via Remote Access

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend and may speak, both at the discretion of the Chairman and subject to providing advance written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:	John Milne (Chairman)	
	Peter van der Borgh	Alex Jeffery
	Philip Circus	Liz Kitchen
	Mike Croker	Joanne Knowles
	Malcolm Eastwood	Lynn Lambert
	Len Ellis-Brown	Clive Trott

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. To agree the time of meetings of the PDAG for the Municipal Year	
3. Notes of previous meeting	3 - 4
To receive the notes of the Planning & Development PDAG held on 20 February	
4. Horsham Park Terrace / Wells Cottages Proposed Conservation Areas	5 - 18
There is a legal duty placed on Local Planning Authorities to designate conservation areas where appropriate, to review the designations regularly, and to plan for the management of conservation areas to ensure that they retain their special character and interest. In this context Land around Norfolk Terrace, Horsham and the Wells Cottages in West Chiltington are proposed to be designated as Conservation Areas. An update on the progress of this work to date will be presented to the group for their views.	

5. **Update on CIL Governance for Horsham Town**
To update Members on the outcome of the recent consultation and discuss next steps

6. **To discuss process for Nationally Significant Infrastructure Project Governance** 19 - 26
The Rampion 2 offshore windfarm extension proposes infrastructure within Horsham District including part of the cable route and a new substation at Cowfold/Bolney. The windfarm extension constitutes a Nationally Significant Infrastructure Project. Planning consents for these types of schemes are determined by the Secretary of State through an application process known as a Development Consent Order (DCO). A DCO application is expected to be submitted to the Planning Inspectorate in early summer 2023 (July/August) and the Council will be required to make its representations within prescribed timetables. To ensure the views of this Council can be submitted in accordance with these deadlines the group will discuss the process the Council will use to respond to the relevant consultation or engagement stages of the Development Consent Order process in respect of the Rampion 2 DCO, as well as any future DCO which impacts on the district.

7. **Land charges** 27 - 32
To receive a briefing on the proposed small increase in Land Charges fees

8. **Regular update on progress of key strategic sites allocated in the HDPF**
To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework

9. **Forward Plan Extract for the Planning & Infrastructure Portfolio** 33 - 36
To note the Forward Plan extract for the Planning & Infrastructure portfolio

Planning & Development Policy Development Advisory Group
20 FEBRUARY 2023

Present: Councillors: Liz Kitchen (Chairman), Paul Clarke, Michael Croker, Ruth Fletcher, John Milne, Jon Olson, Josh Potts and Diana van der Klugt

Apologies: Councillors: Karen Burgess, Nigel Jupp and Tim Lloyd

16 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 16 January were received.

17 **LEVELLING-UP AND REGENERATION BILL: REFORMS TO NATIONAL PLANNING POLICY CONSULTATION DOCUMENT**

The Group were updated on the draft NPPF Consultation response document from the Senior Strategic Planning Officer. PDAG Members had received and reviewed the document prior to the meeting.

Planning Officers were largely supportive of changes, including the adoption of a Local Plan where the five-year land supply is unchallengeable. Another positive proposal was greater prominence allocated to Neighbourhood Plans. Concerns were raised regarding heightened restrictions on using allocated Green Belt land as this could increase housing pressures without such designations.

Members were largely supportive of the Councils proposed response. Discussion considered increasing the strength and weight allocated to Neighbourhood Plans and to the impact of Green Belt restrictions on HDC. Concerns were also raised about National Standards and National Development Control Policies. Officers noted points raised.

Consideration was also given to water neutrality, standard methodology of housing targets and a local strategic gap policy.

Members were advised that further additional planning system consultations were being proposed by government and would take place over the next year or so.

Members were asked to provide any additional feedback by 22 February to meet the consultation response deadline.

18 **SEWERAGE INFRASTRUCTURE AND THE ROLE OF SOUTHERN WATER**

Following concerns raised at Full Council regarding sewerage management, and similar concerns raised by other Councils in the Southeast, a Local Authority Stakeholder Group and working group had recently been established with approximately 40 local authorities across the Southern Water catchment area.

The Head of Development and Building Control presented on the first stakeholder meeting which addressed the impact of Southern Water sewage disposal.

Wealden Council are leading on this issue and were requesting more detailed information on sewerage infrastructure at planning application stage from Southern Water.

Wealden Council and Southern Water had agreed to trial a different approach to include specific areas of an application, such as which sewage works would facilitate the new development, any past issues, capacity and committed development.

It was noted however that further clarity was required to how this information could be used within the current planning system.

Arun District Council will represent West Sussex in the working group and quarterly meetings will take place with all stakeholders. The Head of Development & Building Control invited a Member from the PDAG to attend these meetings alongside her and the Chairman endorsed this idea.

Members were positive that issues were being addressed and acknowledged that more information would be available over the coming months. The Group will be updated at future meetings.

19 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The forward plan extract was noted.

The meeting closed at 11.06 am having commenced at 10.00 am

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Planning & Infrastructure portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 June 2023: republished 06 June to include 'Rampion 2 Consent Order – Governance Arrangements'; republished on 19 June 2023 to amend the date for consideration of Wells Cottages Conservation Area, and to include 'Local Authority Housing Fund Round 2', 'Housing Grants – Amendment to Budget', and 'Land Charges – Fees' for consideration at Cabinet and Extraordinary Council on 20 July 223.

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject and Date of Policy Development Advisory Group for consultation	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
2.	Neighbourhood Plan update for Cowfold, Itchingfield, Lower Beeding and Pulborough parishes	Cabinet	8 Jun 2023	Open	Director of Place (barbara.childs@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
3 Page 35	Adoption of Rusper Conservation Area Appraisal and Management Plan	Cabinet	8 Jun 2023	Open	Head of Strategic Planning (catherine.howe@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
7.	Conservation Area Assessment and Designations; Horsham (Park Terrace Gardens)	Cabinet	20 Jul 2023	Open	Head of Strategic Planning (catherine.howe@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
8.	Land Charges - Fees	Cabinet Council	20 Jul 2023 20 Jul 2023	Open	Director of Place (barbara.childs@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
11.	Rampion 2 Development Consent Order - Governance Arrangements	Cabinet	20 Jul 2023	Open	Director of Place (barbara.childs@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
14.	Designation of proposed Wells Cottages Conservation Area	Cabinet Council	28 Sep 2023 11 Oct 2023	Open	Director of Place (barbara.childs@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)